

Approved:

North Dakota State Board of Architecture and Landscape Architecture

July 28th, 2026, at 2:00 pm via Zoom

Attendance:

Board Members: Bobbi Hepper Olson, James Devine, Chris Hawley, and Jolene Rieck

Executive Office: Stacy Krumwiede and Mike Krumwiede

Board Attorney: Stacy Moldenhauer

Guests: Melissa Cannata from Amber Book (education provider for architects and engineers)

Not in Attendance: Doug Nelson

- The meeting was called to order at 2:01 am by President Bobbi Hepper Olson, followed by introductions.
- **Enforcement Matters with Stacy Moldenhauer**
 - **Fire Marshal Stamp** – The task force met prior to the meeting to review the matter and determined that an architect was not required for the project. Based on that determination, the task force recommended that no further follow-up was necessary. Task force members also notified the individual that the architect's stamp was being used. **A motion was made to close the case. The motion was seconded and carried unanimously by recorded roll call of all members in attendance.**
 - **Open records from Gradio.io** – Stacy Moldenhauer responded to the open records request submitted by Gradio.io. No additional correspondence or requests have been received.
- **Uniform Guidance for Initial Licensure Without a NAAB Degree** – The Board discussed whether current laws and administrative rules permit the licensure of initial applicants who do not hold a NAAB-accredited degree. Special Assistant Attorney General Stacy Moldenhauer advised that an NCARB Record is currently required for initial licensure. Candidates can use NCARB's alternative paths to acquire an NCARB file however there is not a method to get licensed in ND without an NCARB file. The board discussed the interim guidance that states can use if desired, however has not been adopted by NCARB. The Board noted that requirements may change in the future as NCARB implements its proposed Core Competencies framework.
- **North Dakota Secretary of State Reporting Requirement** – The Board discussed the current reporting requirement and whether to contact the North Dakota Secretary of State's Office regarding a more efficient process. Members noted that the required information is already publicly available through the NDSBA website and expressed concern that the current reporting process places an unnecessary administrative burden on staff. The Board directed Mike Krumwiede to contact Secretary of State Michael Howe's office to discuss the issue and report back with any updates. **This item will be added to the October Board meeting agenda for further discussion.**

- **Minutes previous meetings**
 - **A motion was made to approve minutes from 4.21.26 Regular Meeting and 5.21.26 Special meeting. The motion was seconded and carried unanimously by recorded roll call.**
- **Financial Matters**
 - Mike Krumwiede presented the financial report including Revenue & Expenses compared to biennium budget and balance sheet to date. **A motion was made to Approve the Statement of Financial Reports as presented. The motion was seconded and carried unanimously by recorded roll call of all members in attendance.**
- **Executive Director Updates**
 - **License Lookup on Website** – In response to the increasing use of AI-generated fraudulent professional stamps, the Board agreed to remove license numbers from the license lookup feature on the NDSBA website to help reduce the potential for misuse.
 - **Professional Soil Classifiers Inquiry** – The Board discussed a request from the Professional Soil Classifiers regarding the possibility of becoming affiliated with the North Dakota State Board of Architecture and Landscape Architecture and potentially housing their licensure under the board. Members considered the potential advantages and challenges of such an alignment. Ultimately, the Board concluded that the profession would be more appropriately aligned with engineering, land surveying, or geology. The Board also noted that incorporating Professional Soil Classifiers could be administratively challenging due to the Board's existing national affiliations for licensure, experience reporting, and examinations.
- **NCARB/CLARB Update**
 - **CLARB Updates & Annual Meeting** – Jolene Rieck reported on the CLARB Annual Meeting will be held August 27–29, 2026, in Calgary, Canada. She submitted the ballot on behalf of the ND board.
 - **NCARB Updates & Annual Meeting** – James Devine is now off the NCARB board. All three resolutions passed and the three individuals ND voted for were the three elected. The board discussed the Pathways to Practice and the future of licensure.
- **Election of Officers – Jolene Rieck nominated Bobbi Hepper Olson as President and Chris Hawley as Secretary/Treasurer. James Devine seconded. (Recorded roll call – all members in attendance voted yea)**
- **Future Meeting Dates**
 - October 14, 2026 – Zoom
 - January 20, 2027 – Zoom
 - April 20, 2027 – Zoom

- July 27, 2027 - Zoom
- **Adjournment – Motion/Second/Carried to adjourn the meeting** - Meeting adjourned at 3:16 pm.