

Approved:

North Dakota State Board of Architecture and Landscape Architecture

October 17, 2024, at 9:00 am at Craftwell and Virtually

Attendance:

Board Members: James Devine, Bobbi Hepper Olson, Chris Hawley, Jolene Rieck, and Doug Nelson
Executive Office: Stacy Krumwiede and Mike Krumwiede
Board Attorney: Stacy Moldenhauer
Guests: Mike Armstrong, Caitlin Stromberg, Amanda Pica, Katrina Humphrey with NCARB
Guests: Nick Mino with the Nilles Law Firm

- Call to Order 9:01 am by President Bobbi Hepper Olson
- Introductions
- **Enforcement Matters with Stacy Moldenhauer**
 - **JLG Architects** – The board received a response from JLG through the Nilles Law Firm. Stacy Moldenhauer provided a recap. Doug Nelson, Stacy Moldenhauer, Stacy Krumwiede, and Mike Krumwiede met to discuss the issue. Because there was no intent or money exchanged, there is a recommendation by the workgroup to dismiss the complaint. The board feels this is a grey area for board action. **M/S/C Motion to dismiss the complaint and end the investigation.** (Recorded roll call – all members voted yea)
 - **Single Stairway Issue** – Doug Nelson wanted to make the board (and NCARB) aware of a position paper by the National Association of State Fire Marshals which is in opposition to the single-exit stairway in multifamily buildings. The board agreed this is concerning and suggested Doug Nelson connects with Jared Jenson as he is the architect representative on the Building Code Advisory Council. In addition, the board recommended this should also go to AIA North Dakota if it comes forward in the state.
 - **Reviewing Administrative Rules & Century Code** – Bobbi Hepper Olson asked the board to review any discrepancies between ND Century Code and Administrative Rules and we will discuss this at the January board meeting.
- **Minutes previous meetings**
 - **M/S/C to approve minutes from 7.24.24 (regular meeting)**
(Recorded roll call – all members voted yea)
- **Financial Matters**
 - Financial report included Revenue & Expenses compared to biennium budget and balance sheet to date. The board discussed digitizing records, ways to support workforce, and potentially adding a licensing ceremony and special certificate for new licensees. **M/S/C to Approve the Statement of Financial Report as presented.** (Recorded roll call – all members voted yea)
- **Executive Director Updates** – SCG has completed surveys for both the Labor Commissioner as well as one for the Commerce Department. The board discussed the NCARB MBE/MBC Meeting as well as the NDSU Visit. In addition, SCG provided an update on potential legislation for the 2025 Legislative Session.
- **NCARB/CLARB Update**

- **CLARB Meeting Update** – Jolene Rieck provided an update on her participation in the CLARB Annual Meeting. She highlighted interstate mobility, young professionals view of licensure, licensure surveys, alternative pathways to licensure, posting open board seats on Linked In, international practice/regulations, education about specialty credentialing organizations, landscape architecture now designated as a STEM profession, ICOR issues, and code official outreach.

Jolene also attended the ND State Board Training Seminar put on by the Attorney General's office. She noted several highlights from the training and enjoyed the seminar and found it to be very valuable.

- **NCARB** – NCARB representatives attend the meeting and brought greetings from the Board of Directors. Mike Armstrong noted that these board visits encourage two-way communications between NCARB and the Board. He provided updates on Multiple Paths to licensure, Analysis of Practice, competency framework improvements and the future, NAAB Model, NCARB Financial Position, the MBE/MBC Summit, Baseline for Belonging, resolution regarding testing after High School graduation, and student outreach materials.

- **Future Meeting Dates**

- January 15, 2025 – Zoom
- April 16, 2025 - Zoom
- July 23, 2025 – Zoom
- October 15, 2025 - Zoom

- **Adjournment – M/S/C to adjourn the meeting** - Meeting adjourned at 11:34 am.